

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF INFORMATION TECHNOLOGY & ELECTRONICS
MONI BHANDAR (5TH & 6TH) FLOOR, BLOCK- EP&GP,
SECTOR-V, SALT LAKE, KOLKATA-700 091.
Phone: 2357-4525, Fax : 2357- 2534.

NOTIFICATION

No: 863 -Estt(IT)/IT/0/32/2016 Part-III

Dated: 17.7.2023.

In exercise of the power conferred by sub-section (2) of section 3 of the West Bengal Right to Public Services Act 2013, the Governor is pleased to notify the services related to building plan sanction, plinth level inspection and occupancy certificate along with the stipulated time limit for rendering the services, the Designated Officers responsible for providing the services, the Appellate Officers and the Reviewing Officers as follows:

Sl. No	Services	Designated Officers	Stipulated time limit for rendering the services	Appellate Officer		Reviewing Officer	
				Designation	Stipulated time limit	Designation	Stipulated time limit
1.	Sanction of Building Plan	HOD (IDM-P)	15 Days from the date of receipt of complete application with all documents	Managing Director, WBEIDCL	10 Days from the date of appeal	Secretary / Principal Secretary/ Additional Chief Secretary, Dept. of IT&E	10 Days from the date of receipt of review application
2.	Issuance of Certificate for completion upto Plinth Level of Building	HOD (IDM-P)	5 Days from the date of receipt of complete application with all documents	Managing Director, WBEIDCL	10 Days from the date of appeal	Secretary / Principal Secretary/ Additional Chief Secretary, Dept. of IT&E	10 Days from the date of receipt of review application
3.	Issuance of Occupancy certificate of Building	HOD (IDM-P)	25 days from the date of receipt of complete application with all documents	Managing Director, WBEIDCL	10 Days from the date of appeal	Secretary / Principal Secretary/ Additional Chief Secretary, Dept. of IT&E	10 Days from the date of receipt of review application

This Notification shall come into force on and from the date of publication in the Official Gazette.

By order of the Governor,

Sd/-
(Rajeev Kumar,IPS)
Principal Secretary to the
Government of West Bengal
Information Technology & Electronics Department

No: 863/1(82) –Estt(IT)/IT/0/32/2016 Part-III

Dated: 17.7.2023.

Copy forwarded for kind information and necessary action to :-

- The Additional Chief Secretary / Principal Secretary/ Secretary, Department(all), Govt. of West Bengal.
- Director, Micro Small and Medium Enterprises & Textiles Directorate, West Bengal, 8th Floor, 4, Camac Street, Kolkata 700016.
- The Managing Director, WBIDC, 23, Abanindranath Thakur Sarani, 'Protiti', Kolkata 700017.
- The District Magistrate, District(all), West Bengal.
- The Managing Director, WBEIDC Ltd, Block – EP & GP, Sector-V, Salt Lake, Kolkata-700 091.
- The OSD to the Chief Secretary, Govt. of West Bengal.
- The Assistant Secretary(Press & Societies Branch), ICE Department, Govt. of West Bengal,4, Camac Street, Kolkata 700016- with a request to kindly publish the said Notification 100 copies in the Kolkata Gazette and supply the same to this Department.
- The Administrator, SNLTR, Moni Bhandar, 6th Floor, EP&GP Block, Sector –V, Salt Lake, Kolkata 700091.
- The PS to the Hon'ble MIC (IT&E Department), GoWB.
- The CEO, WTL, Block BP-5, Sector V, Salt Lake, Kolkata 700091.
- The Sr. PS to the Principal Secretary to the Govt. of West Bengal, IT&E department.



Dy. Secretary to the
Government of West Bengal
Information Technology & Electronics Department