

Government of West Bengal
Department of Information Technology & Electronics
Moni Bhandar (5th & 6th Floor), Webel Bhaban Complex,
EP & GP Block, Sector – V, Salt Lake City
Kolkata-700091

No- 705-ITE-18011/3/2020 Pt.I

Date:- 08/06/2023

From : Joint Secretary to the
Government of West Bengal.

To : The Additional Chief Secretary / Principal Secretary / Secretary to the
Government of West Bengal, _____ Department(All).

**Sub: Nomination of Single Point of Contact from respective Department to liaison with West Bengal
State Data Centre.**

Sir / Madam,

With reference to the above, I am here to request you to kindly nominate one single point of contact (SPOC) for all administrative matters and one single point of contact (SPOC) for all technical matters from the Department for liaison with West Bengal State Data Center.

The Departmental nominated both the single point of contact will be representing all the Administrative and Technical matters related to WBSDC operation from the respective Department and all the Directorate / Corporation / Agency / Board / Parastatals under the particular Department.

West Bengal State Data Centre (WBSDC) will be contacting the Department nominated SPOC (Administrative and Technical issue) for all related matters of the respective Department and all the Directorate / Corporation / Agency / Board / Parastatals under the respective Department.

Please find below format in which the contact details of the SPOCs are to be furnished.

Name of the Department	(Name of the Department)		
Name of the Directorate / Corporation / Agency / Board / Parastatals under the Department	(Name of the Directorate / Corporation / Agency / Board / Parastatals)		
SPOC for Administrative Contact	(Name) & (Designation)	(Phone Number)	(E-Mail Address)
SPOC for Technical Contact	(Name) & (Designation)	(Phone Number)	(E-Mail Address)

You are requested to kindly furnish the above mentioned details and submitted to the Department of IT&E at the earliest.

This has the approval of the appropriate authority of this Department.

Thanking you,

Yours faithfully,

Joint Secretary to the
Government of West Bengal

No. 705/1(5)-ITE-18011/3/2020 Pt.I

Date:- 08/06/2023

Copy forwarded for information and necessary action to:-

- 1) CEO, Webel Technology Limited.
- 2) Deputy Secretary, DoIT&E, Government of West Bengal.
- 3) SPA to the Principal Secretary, DoITE, Monibhandar, 6th Floor, Webel Bhavan Complex, EP&GP Block, Sector-V, Salt Lake City, Kolkata-700091.
- 4) Shri Debasis Majumder, Assistant Manager, WTL & Project Manager, WB-SDC, Monibhandar, 2nd Floor, Webel Bhavan Complex, EP&GP Block, Sector-V, Salt Lake City, Kolkata-700091.
- 5) Shri Palash Kumar Dutta, RSD, SNLTR with a request to upload this communication in the official web portal of IT&E Department, Govt. of West Bengal.



*Joint Secretary to the
Government of West Bengal*