

GOVERNMENT OF WEST BENGAL
DEPARTMENT OF INFORMATION TECHNOLOGY & ELECTRONICS
MONI BHANDAR (5TH & 6TH) FLOOR, BLOCK- EP&GP,
SECTOR-V, SALT LAKE, KOLKATA-700 091.
Phone : 2357-2545, Fax : 2357- 2534.

No. 34(84) –JS(IT)/ITE-18011/3/2020

Dated: 10.1.2023.

From: Joint Secretary to the Government of West Bengal.

To: The Additional Chief Secretary/Principal Secretary/ Secretary,
Department(all), Govt. of West Bengal.

The District Magistrate,
District(all), West Bengal.

Sub: Standard Operating Procedure (SOP) for using VPN connectivity at the West Bengal State Data Centre (WB-SDC).

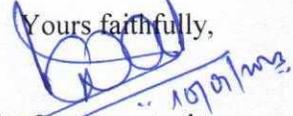
Madam/Sir,

Kindly refer to the above. The undersigned is directed to inform the following Standard Operating Procedure (SOP) for using VPN connectivity at the WB-SDC:

1. Validity of VPN connectivity for Production Environment is 24 hrs.
2. Validity of VPN connectivity for Staging Environment is 15 days.

Now, it is hereby stated that the above mentioned SOP will be embedded with double verification i.e. additional OTP based verification.

This has the approval of the competent authority of this Department.

Yours faithfully,

Joint Secretary to the
Government of West Bengal

No. 34 (84)/ (9) –JS(IT)/ITE-18011/3/2020

Dated: 10.1.2023.

Copy to :

- The Managing Director, WBEIDC Ltd, Block – EP & GP, Sector-V, Salt Lake, Kolkata-700 091.
- State Informatics Officer, NIC, West Bengal with a request to co-ordinate with WTL in order to follow the above mentioned SOP smoothly.
- Chief Executive Officer, WTL – for kind compliance.

- Administrator, SNLTR with a request to advise the concerned official to make necessary changes in the concerned web portal of WB-SDC as per above mentioned SOP.
- The Sr. PS to the Principal Secretary to the Govt. of West Bengal, IT&E department.
- The Sr. PS to the Secretary to the Govt. of West Bengal, IT&E department.
- Shri Debasis Majumder, Assistant Manager, WTL and Project Manager, WB-SDC- for kind compliance.
- Shri Sarbajit Dutta, Deputy Manager, WTL for kind compliance.
- Helpdesk, WB-SDC with a request to circulate the above mentioned SOP to all the application owners.



19/04/2022

Joint Secretary to the
Government of West Bengal